



English Teacher

Ursuline Academy is seeking a dynamic and student-centered English Teacher to join our faculty. This role is responsible for teaching a range of English courses across grades 7–12, including courses such as English 7, English II (World Literature), and advanced offerings, including AP English (Literature, Language, and Seminar). The position offers the opportunity to design engaging learning experiences that strengthen students’ analytical reading, writing, and critical thinking skills.

The ideal candidate is an enthusiastic and collaborative educator who demonstrates high standards and flexibility, bringing a deep appreciation for literature, strong writing instruction skills, and a commitment to inclusive teaching practices. As part of a faith-based school community, this position requires a demonstrated commitment to supporting the mission and values of Ursuline Academy. In addition to classroom instruction, the teacher contributes to the broader life of the school through collaboration, student support, and participation in co-curricular and community activities.

Key Responsibilities

Instruction & Curriculum Delivery

- Plan and deliver engaging instruction in English courses across grades 7–12, including AP-level offerings
- Design lessons aligned with departmental standards and incorporate literary analysis, writing development, and critical thinking
- Facilitate thoughtful discussions around literature and guide students through the writing process
- Incorporate varied instructional strategies, including differentiated and technology-integrated approaches
- Utilize a range of assessments, including writing assignments, projects, and evaluations, to measure student learning
- Reflect on instructional practice and implement new pedagogical approaches to enhance student learning

Student Learning & Support

- Provide timely, specific, and actionable feedback to support student growth, particularly in writing development
- Differentiate instruction and assessment to meet the needs of diverse learners
- Offer additional academic support and skill development as needed
- Foster a respectful, inclusive, and structured classroom environment
- Maintain accurate and up-to-date student records

Collaboration & School Responsibilities

- Collaborate with English faculty on curriculum development and departmental initiatives
- Communicate regularly with families and partner with student support teams to monitor student progress
- Participate in faculty meetings, professional development, and school events
- Perform supervisory responsibilities (e.g., study hall, lunch, or other duties as assigned)
- Contribute to the broader school community through co-curricular involvement

Qualifications

Required Education & Experience

- Bachelor’s degree in English, Education, or a related field (advanced degree preferred)
- Minimum of 3 years of high school English teaching experience; AP experience preferred
- Proficiency with educational technology, including Google Workspace for Education

Skills & Additional Qualifications

- Demonstrated ability to collaborate effectively with colleagues to support a strong academic program
- Strong organizational, communication, and interpersonal skills
- Commitment to fostering an inclusive and equitable learning environment
- Alignment with and commitment to the mission of Ursuline Academy
- Successful completion of a background check

Working Environment

This position is based on campus and involves daily work in classroom settings. The role requires regular interaction with students, faculty, and families, as well as participation in meetings, school events, and occasional evening or weekend commitments. Teachers must be comfortable working with computers and materials in accordance with established protocols and able to manage a dynamic, student-centered learning environment.

Compensation: \$51,000 - \$90,000 annually

This is a full-time, academic-year position (10 months). The salary range represents the established compensation parameters for this role. Placement within the range is based on years of experience, qualifications, and internal equity to ensure consistent and equitable compensation.

Application Instructions

Ursuline Academy invites interested candidates to submit a resume, statement of interest, teaching philosophy, and a list of professional references to careers@ursulineacademy.net.

Please include “English Teacher” in the subject line. Applications will be reviewed on a rolling basis until the position is filled.